

Parish Council Meeting Minutes – Tuesday, November 26, 2024 at 7:30 p.m.

- I. Attendance
  - Present: Joan Brueggemeier, Ty Buesgens, Susan Cole, Dan Flynn, James Fogarty, Father Kaluza, Ginny Morgan, Greg O'Brien, Allen Schmitz and Renee Schultz
  - Absent: Brian Berger, Mike Buchanan and Bob Smith
- II. Opening Prayer – Father
- III. Approval of Minutes
- IV. Synod Small Groups – Men's small group continues to meet. Leticia Fogarty's group of 25 reading "33 Days to Morning Glory" with a group Marian consecration on December 9<sup>th</sup> at 6:30 p.m. Mass
- V. Synod the Mass – Archdiocese has prepared 8 videos on the Mass "The Real Presence". Could offer a small group or view at home.
- VI. Church Carpet – Small committee to come up with answers the 7 possible needs involved in carpet/wooden floor repair. Allen spoke with Jim Mahoney. Renee made the motion to create committee and Susan seconded. Come up with the final decision for approval at March meeting. Committee members: Allen Schmitz, Brian Berger, Ty Buesgens and James Fogarty.
  1. Measure pew locations and spacing prior to removal
  2. Remove and catalog pews by location and number; number kneelers with each pew
  3. Sand and repair floors as needed (dust control and cleaning) matching wood floor
  4. Pew storage area question
  5. Restain question
  6. Varnish and sealer (number of coats and drying time needed between coats)
  7. Replace pews and kneelers in exact same position; align with prior spacing
- VII. Archdiocesan Capital Campaign –Father distributed packet and the campaign will happen in waves. OLP has been assigned to wave 4: January – June 2027.
- VIII. Church Cleaning: Renee – all church cleaning on November 30, 2024 at 9 a.m. and also bring down Christmas decorations to set up in Rodell Hall and Social Hall. Maintenance committee members: Dan Flynn, Renee Schultz, Greg O'Brien and James Fogarty.
- IX. Committee Reports Welcoming – Ginny showed the finished booklet! Great job! Put on website. Give to real estate agents to distribute.
- X. Cemetery – 6 new trees were planted in Sacred Heart. The wall is solid and Keith will keep an eye on it.
- XI. Maintenance – no report
- XII. Volunteers – Renee made two boards (Get Involved). It shows needed positions with contact info. Greeters to be added
- XIII. New Business Renee asked if livestream will be offered? It was not functioning but is now fixed. Will resume and have it for weddings and funerals. Discussed capital campaign funds to be used for kitchen renovation. Questions about renting out to parishioners. Insurance requires a staff member to be present and because of various difficulties Father is not in favor.
- XIV. Adjourn with prayer by Father at 8:35 p.m.
- XV. Next Meeting – March 25, 2025

Additional Dates for 2025: May 27; September 23 and November 25

Finance Council Meeting Minutes 11/26/ 2024

Attendees: Jim Koepp, Charlotte Mulroy, Kelly Pumper, Dan Neisen, Joe Vandermark, Jerome Flaherty.

Meeting began at 7:36 PM. Opening prayer led by Jim, Chair.

Mission Statement read by Jim.

Approval of September 24, 2024 Finance Council Minutes as written.

Discussion / Questions: August Financials:

Page 5, 4020.00GO Sunday/Holy Day Loose Change  
\$0.00

The process of entering the Church's Loose Change monies, requires a proper entry, into a proper fund. This process has been reviewed by all of those who are needed to enter this information within OLP. Currently all will be working with the same, and correct process.

Page 5, 4050.01GO Contribution Revenue - General Operation \$5580.00

A qualified charitable distribution (QCD) is a tax-free donation from an IRA to a qualified charity. It is a popular way to give to a charity while also satisfying the required minimum distribution (RDM) for an IRA. You must be at least 70½ years old.

This is an AI Overview. This must be fact checked!

Page 5, 6260.01GO Property/Liability Ins Exp General Ops  
\$6500.00.

This is a timing thing for a future payment.

Page 6, 6180.01LT Supplies Exp - Liturgy  
\$2178.00.

6 Supplies Exp -Liturgy is over budget for the month due to purchases of candles, hosts, and other misc items.

Page 7, 6170.01SP Instructional Exp. Prep Budget \$12000.00 YTD \$6379.00.

May yet have incoming bills.

Page 13 Outcome without investment activity:

Variance Column does not foot correctly.

Outcome without investment activity:

YTD Actual YTD Budget Variance

Total Income 113,162 95,365 17,797

Less Non-Oper Gain/Plus Non-Oper Loss (9,002) (2,125)  
(6,877)

Adjusted Income 104,160 93,240  
10,920

Total Expenses 81,493 95,097 13,604

Less Investment Fees (1,285) (1,750)  
(465)

Adjusted Expenses 80,208 93,347  
(13,139)

Adj Income - Expenses 23,952 (107) (2,219) To be corrected.

Page 18, 6700.00PS Expenditures of Restricted Donations (\$25542.00)

5 Pre School Expenditures of Restricted Donations this month consists of expenses using the following funds:

CSCOE PS Improvement 25,403

DHS Great Start Grant 138

25,542

Please note on page 2 of the August Financials how PASC has noted CD entry:

1040.10P CD FNB #8235 4.95% 2/26/25

Please request from PASC that both FNB, Cornerstone, CUF, all CDs that are listed, are to look and read as are the FNB CDs, location, reference number, rate, maturity, CD balance.

VI. Rectory Flower Bed Project (\$2,000) - Joe Vandermark

This project is for the repair/replacement of a degrading flower bed in front of the Church Rectory. The brick flower bed has cracked and moved over time. The Finance Council has determined that this project is to be funded by the OLP Church Maintenance Fund. This will be a Spring 2025 project. Bids will be gathered by OLP to learn the cost for the best way to solve the problem of this troubled flower bed. The information gathered will be brought to OLP's Finance Counsel for final recommendation.

VII. Project and miscellaneous updates - Kelly

Two CDs matured at Cornerstone Bank. Both CDs had been yielding 3.25% for 12 months. Both CDs have now been upgraded to yield 4.35% for 5 months. Both of these Cornerstone Bank CDs will now mature 3/26/2025.

A decision has been made to have Church Night Meetings four times per calendar year. The meetings will continue to be the fourth Tuesday of month. For 2025 it will be March 25th, May 27th, September 23rd, and November 25th. There was discussion about budget information needing to be collated timely to properly complete the budget process of the school, and of the Church, within a March and May time line. This discussion was positive.

June 2024 Financial Statement was reopened to reclassify the \$7125.00 Church elevator piston repair from Capital Expense, to Maintenance & Repair Exp. Net change is to be a \$427.50 increase to OLP's Parish assessment. 6% of \$7125.00.

Please see APFR letter to reclassification for July 2024 statement. Abby O'Brien. 11/12/2024.

City Assessment Fee. \$23026.62 paid prior to 11/21/2024 providing a no cost to carry balance.

Meeting Adjourned. 8:11 PM